

**MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
BEEBE DRAW FARMS METROPOLITAN DISTRICT NO. 2  
HELD  
NOVEMBER 9, 2022**

A regular meeting of the Board of Directors (referred to hereafter as the “Board”) of the Beebe Draw Farms Metropolitan District No. 2 (referred to hereafter as the “District”) was convened on Wednesday, the 9<sup>th</sup> day of November 2022, at 6:00 P.M. This District Board meeting was conducted via Microsoft Teams videoconference and teleconference, and at the Sales and Information Center, 16502 Beebe Draw Farms Pkwy., Platteville, CO 80651. The meeting was open to the public.

ATTENDANCE

**Directors In Attendance Were:**

Christine Hethcock  
Paul Joseph “Joe” Knopinski

Absent and excused was Director Mead.

**Also In Attendance Were:**

Lisa Johnson, Shauna D’Amato, and Terri Boroviak; CliftonLarsonAllen LLP  
Suzanne Meintzer, Esq.; McGeady Becher P.C.  
Bill Caldwell, Catrena Rosentreader, Sharon Dillon, Brenda Lewis, and Eric  
Wernsman; Beebe Draw Farms Metropolitan District No. 1 Board Members

**Members of the Public:**

Alan Pogue, Tina Wernsman, Dave Miller, Crystal Clark, John Coleman, Kim  
Coleman, Kent Lewis, Patty Caldwell, Judy Tunis, Kelly Deitman, Ed Farrell,  
Cindy Key and other members of the public.

ADMINISTRATIVE  
MATTERS

**Call to Order, Disclosures of Potential Conflicts of Interest:** The meeting  
was called to order at 6:00 p.m.

The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board and to the Secretary of State. Ms. Johnson requested members of the Board disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting, and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with the statute as filed.

**Quorum, location of meeting and posting of notices, Agenda:** A quorum  
was confirmed.

The Board discussed the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District's Board meeting. Following discussion,

and upon motion duly made by Director Knopinski, seconded by Director Hethcock, and upon vote unanimously carried, the Board determined to conduct the meeting at the above-stated date, time, and location. It was further noted that notice of the time, date, location and manner of meeting was duly posted and that no objections to the location or any requests that the meeting place be changed by taxpaying electors within the District's boundaries were received.

The agenda was presented to the Board for review. Following discussion, upon motion duly made by Director Knopinski, seconded by Director Hethcock and, upon vote, unanimously carried, the Board approved the agenda and excused the absence of Director Mead. Ms. Johnson advised that meeting notices were posted as required.

**CliftonLarsonAllen LLP Statements of Work:** Ms. Johnson reviewed the Statements of Work with the Board. Following discussion upon a motion duly made by Director Knopinski, seconded by Director Hethcock and, upon vote, unanimously carried, the Board approved the CliftonLarsonAllen LLP Statements of Work as presented.

**Resolution No. 2022-11-01, Establishing Regular Meeting Dates, Time and Location, and Designating Location for Posting of 24-Hour Notices:** Ms. Johnson reviewed the Resolution and discussed the upcoming 2023 business to be conducted with the Board. Following review, upon a motion duly made by Director Knopinski, seconded by Director Hethcock and, upon vote, unanimously carried, the Board adopted Resolution No. 2022-11-01, Establishing Regular Meeting Dates, Time and Location, and Designating Location for Posting of 24-Hour Notices as presented. The 2023 meeting dates will be June 14<sup>th</sup> and November 6<sup>th</sup> at 6:00 p.m. via Microsoft TEAMS as well as in person at the Sales & Info Center, 16502 Beebe Draw Farms Parkway, Platteville, CO 80651.

**2023 District Insurance:** Ms. Johnson reviewed with the Board. Following discussion, the Board approved the 2023 renewals and instructed CLA to proceed accordingly. The Board further directed renewal of the District's Special District Association Membership.

## CONSENT AGENDA

The Board considered the following actions under the Consent Agenda:

- Approve the Minutes of the September 19, 2022 Special Meeting.
- Ratify approval of payment of claims totaling \$14,453.14.
- Accept the September 30, 2022 Financial Statement and Cash Position Schedule.

Following review, upon motion duly made by Director Hethcock seconded by Director Knopinski and, upon vote, unanimously carried, the Board approved the Consent Agenda items.

PUBLIC  
COMMENT

There were no public comments.

FINANCIAL  
MATTERS

**2022 Audit:** Following discussion, upon a motion duly made by Director Hethcock seconded by Director Knopinski and, upon vote, unanimously carried, the Board approved the engagement letter with Wipfli LLC to prepare the 2022 Audit.

**Conduct Public Hearing on Amendment of 2022 Budget:** Director Hethcock opened the public hearing at 6:44 p.m. to consider amendment of the 2022 Budget. It was noted that Notice stating the Board would consider amendment of the 2022 Budget, and the date, time and place of the public hearing was published in a newspaper having general circulation within the District.

No written objections were received prior to the public hearing and the hearing was closed at 6:46 p.m.

Ms. Boroviak presented the need to amend the 2022 Budget to the Board. She noted the General Fund would need to be amended to \$305,000. Following review, upon a motion duly made by Director Knopinski, seconded by Director Hethcock and, upon vote, unanimously carried, the Board approved the amendment to the 2022 Budget, and adopted Resolution No. 2022-11-02 to Amend the 2022 Budget.

**Public Hearing on 2023 Budget:** Director Hethcock opened the public hearing at 6:47 p.m. to consider the proposed 2023 Budget.

It was noted that Notice stating the Board would consider adoption of the 2023 Budget and the date, time and place of the public hearing was published in a newspaper having general circulation within the District. No written objections were received prior to the public hearing.

No public comments were received, and the hearing was closed at 6:56 p.m.

Ms. Boroviak reviewed the 2023 Budget with the Board. Following discussion and review, upon a motion duly made by Director Knopinski, seconded by President Hethcock, and upon vote, unanimously carried, the Board approved the 2023 Budget, and considered adoption of Resolution No. 2022-11-03 to Adopt the 2023 Budget and Appropriate Sums of Money and Resolution No. 2022-11-04 to Set Mill Levies (50.000 mills in the General Fund, 11.133 mills in each Capital Pledge 2051 Fund, and 11.133 mills in the Capital Pledge 2055 Fund). Following discussion, upon vote unanimously carried, the Board adopted the Resolutions and authorized execution of the Certification of Budget. The District Accountant was directed to transmit the Certification of Tax Levies to the Board of County Commissioners of Weld County not later

than December 15, 2022 and to transmit the Certification of Budget to the Division of Local Government no later than January 30, 2023.

**Resolution No. 2022-11-05, Authorizing Adjustment of the District Mill Levy in Accordance with the Service Plan:** Attorney Meintzer presented the Resolution to the Board. Following review, upon a motion duly made by Director Hethcock, seconded by Director Knopinski and, upon vote, unanimously carried, the Board adopted Resolution No. 2022-11-05, Authorizing Adjustment of the District Mill Levy in Accordance with the Service Plan.

**DLG-70 Certification of Tax Levies Form:** Ms. Johnson discussed with the Board. Upon a motion duly made by Director Knopinski, seconded by Director Hethcock and, upon vote, unanimously carried, the Board authorized the District Accountant to prepare the DLG-70 and appointed Director Hethcock to sign the DLG-70 Certification of Tax Levies form and directed the District Accountant to file the Certification with the Board of County Commissioners and other interested parties.

**2024 Budget Preparation:** Upon a motion duly made by Director Knopinski, seconded by Director Hethcock and, upon vote, unanimously carried, the Board appointed the District Accountant to prepare the 2024 Budget.

LEGAL  
MATTERS

**Resolution No. 2022-11-06, Calling the May 2, 2023 Regular Election for Directors:** Attorney Meintzer reviewed the resolution with the Board and discussed the 2023 election process. Following review, upon a motion duly made by Director Knopinski, seconded by Director Hethcock and, upon vote, unanimously carried, the Board adopted Resolution No. 2022-11-06, Calling a Regular Election for Directors on May 2, 2023, appointing Jessie Stamper as the Designated Election Official (“DEO”), and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election.

**Section 32-1-809, C.R.S. (District Transparency Notice):** The Board authorized CliftonLarsonAllen LLP to complete and file the District’s 2023 Transparency Notice.


OTHER MATTERS

There were no other matters to discuss.

ADJOURNMENT

There being no further business to come before the Board at this time, Ms. Johnson adjourned the meeting at 8:14 p.m.

Respectfully submitted,

By   
Secretary for the Meeting