

BEEBE DRAW FARMS MD #2
8390 E. Crescent Pkwy., Suite 300
Greenwood Village, Colorado 80111
Tel: 303-779-5710 Fax: 303-779-0348

A copy of the agenda/meeting packet is available at the Beebe Draw Farms website at
www.colorado.gov/beebedrawfarms

NOTICE OF SPECIAL MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term Expires:</u>
Christine Hethcock	President	May 2022
Diane Mead	Treasurer	May 2022/2023
Paul Joseph Knopinski	Asst. Secretary	May 2023
Vacant	Asst. Secretary	May 2022
Vacant	Asst. Secretary	May 2022
Lisa A. Johnson	Secretary	

DATE: November 10, 2021
TIME: 6:00 P.M.
PLACE: Via Microsoft Teams

https://teams.microsoft.com/l/meetup-join/19%3ameeting_MWE5MTc1N2QtYjgzZi00Y2lyLTlhNmItNjQzOTRiMWQ5Nzk1%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22d42bab28-fbd8-4e65-a395-965cf9ef152f%22%7d

Or call in (audio only)

[+1 720-547-5281](tel:+17205475281),457528665# United States, Denver
Phone Conference ID: 457 528 665#

1. ADMINISTRATIVE MATTERS

- A. Present Disclosures and Potential Conflicts of Interest. Confirm quorum.
- B. Approve Agenda and confirm location of meeting and posting of meeting notice.
- C. Discuss business to be conducted in 2022 and location (**virtual and/or physical**) of meetings. Schedule regular meeting dates for 2022 to be scheduled for July 13 and November 9, 2022 at 6:00 p.m., at the Pelican Lake Ranch Community Info and Sales Center, 16502 Beebe Draw Farms Parkway, Platteville, Colorado. Consider Adoption of Resolution No. 2021-11-01; Resolution Establishing Regular Meeting Dates, Time and Location, and Designation Location for Posting of 24-Hour Notice (enclosure)

- D. Discuss and authorized renewal of District's insurance and Special District Association membership for 2022.
- E. Consider Approval of CliftonLarsonAllen LLP Master Service Agreement and related statement(s) of work (enclosure).

2. PUBLIC COMMENT

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

3. CONSENT AGENDA

These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.

- 1. Approve Minutes of the July 14, 2021 Special Meeting (enclosure).
- 2. Ratify approval of the payment of claims through the period ending October 31, 2021 (to be distributed).
- 3. Accept the Unaudited Financial Statements through period ending September 30, 2021 (to be distributed).

4. LEGAL MATTERS

- A. Discuss May 3, 2022 Regular Director Election regarding new legislative requirements and related expenses for same.
 - 1. Review and consider adoption of Resolution 2021-11-02, Calling May 3, 2022 Election for Directors, appointing Designated Election Official ("DEO") and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election. Self-Nomination Forms are due by February 25, 2022. Discuss the need for ballot issues and/or questions. (enclosure).
 - 2. Discuss DEO services and authorize District President to obtain proposals and select provider.
- B. Discuss requirements of Section 32-1-809, C.R.S., and direct staff regarding compliance for 2022 (District Transparency Notice).

5. FINANCIAL MATTERS

- A. Discuss statutory requirements for an audit. Consider Appointing the Accountant to Prepare and File 2021 Audit Exemption Application.

- B. Conduct Public Hearing to Consider Amendment to 2021 Budget (if necessary) and Consider Adoption of Resolution to Amend the 2021 Budget and Appropriate Expenditures.
 - C. Conduct Public Hearing on the Proposed 2022 Budget and consider adoption of Resolution to Adopt the 2022 Budget and Appropriate Sums of Money and Resolution to Set Mill Levies (enclosures – Resolutions and 2022 Draft Budget).
 - D. Discuss and consider adoption of Resolution Authorizing Adjustment of the District Mill Levy in Accordance with the Service Plan (enclosure).
 - E. Consider Authorizing the District Accountant to Prepare and Sign the DLG-70 Mill Levy Certification Form for Certification to the Board of County Commissioners and Other Interested Parties.
 - F. Consider Appointment of District Accountant to Prepare 2023 Budget.
 - G. Discuss resignation of Simmons & Wheeler P.C. as District Accountant. Consider approval of a proposal from CliftonLarsonAllen LLP for accounting services.
6. OTHER MATTERS
- A. Other.
7. ADJOURNMENT:

THERE ARE NO FURTHER MEETINGS SCHEDULED IN 2021.