

# BEEBE DRAW FARMS METROPOLITAN DISTRICT NO. 2

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Greenwood Village, CO 80111  
Phone: 303-779-5710

A copy of the agenda/meeting packet is available at the Beebe Draw Farms website at  
[www.beebedrawfarmsauthority.colorado.gov](http://www.beebedrawfarmsauthority.colorado.gov)

## NOTICE OF SPECIAL MEETING AND AGENDA

**DATE:** November 13, 2024

**TIME:** 4:30 p.m.

**LOCATION:** 16494 Beebe Draw Farms Parkway, Platteville, CO 80651  
And via Microsoft Teams

**ACCESS:** To attend via Microsoft Teams Videoconference, use the below link:  
[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_ZjE4MGQ5YzgtMDVhNi00YzVjLTkzYTctMmEwZWU5MGExOTJk%40thread.v2/0?context=%7b%22tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22oid%22%3a%225b9f6fa2-e9dd-42cc-bfd8-f7dd2ed196a6%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZjE4MGQ5YzgtMDVhNi00YzVjLTkzYTctMmEwZWU5MGExOTJk%40thread.v2/0?context=%7b%22tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22oid%22%3a%225b9f6fa2-e9dd-42cc-bfd8-f7dd2ed196a6%22%7d)

To attend via telephone, dial 720-547-5281 and enter Conference ID: 991 383 013#

### **Board of Directors**

Scott Edgar  
Diane Mead  
Bruce O'Donnell  
Christine Hethcock  
Vacant

### **Office**

President  
Vice-President  
Treasurer  
Secretary

### **Term Expires**

May, 2025  
May, 2027  
May, 2025  
May, 2025  
May, 2027

## **I. ADMINISTRATIVE MATTERS**

- A. Present disclosures of potential conflicts of interest.
- B. Call to order and approval of agenda.
- C. Confirm quorum, location of meeting and posting of meeting notices and designate 24-hour posting location.
- D. Discuss vacancy on the Board.
- E. Discuss business to be conducted in 2025 and schedule regular Board meetings. Consider adoption of Resolution Establishing Regular Meeting Dates, Time and Location, and Designating Location for Posting of 24-Hour Notices (enclosure).
- F. Discuss requirements of Section 32-1-809, C.R.S. and direct staff regarding compliance for 2025 (District Transparency Notice).

- G. Discuss requirements of Section 32-1-306, C.R.S. and direct staff regarding compliance for 2025 (Annual Map Filing Letter).

**II. PUBLIC COMMENT**

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

**III. CONSENT AGENDA**

These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.

- A. Review and consider approval of minutes from June 12, 2024 special Board meeting and September 4, 2024 special Board meeting (enclosure).
- B. Ratify approval of payment of claims (enclosure).

**IV. FINANCIAL MATTERS**

- A. Conduct Public Hearing to consider amendment of the 2024 Budget. If necessary, consider adoption of Resolution to Amend the 2024 Budget, (enclosure).
- B. Conduct Public Hearing to proposed 2025 Budget and consider adoption of Resolution to Adopt 2025 Budget and Appropriate Sums of Money and Resolution to Set Mill Levies (enclosure).
- C. Consider adoption of Resolution Authorizing Adjustment of the District Mill Levy in Accordance with the Service Plan (enclosure).
- D. Consider appointment of District Accountant to prepare and sign the DLG-70 Certification of Tax Levies Form for certification to the Board of County Commissioners and other interested parties.
- E. Discuss statutory requirements for an audit. Consider appointment of District Accountant to prepare Application for Exemption from Audit for 2024.
- F. Consider appointment of District Accountant to prepare 2026 Budget.

**V. LEGAL MATTERS**

- A. Review and consider adoption of Resolution Calling a Regular Election for Directors on May 6, 2025, appointing the Designated Election Official (“DEO”), notice and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election (enclosure). Self- Nomination and Acceptance Forms are due by February 28, 2025. Discuss need for ballot issues and/or questions.

**VI. MANAGER MATTERS**

- A. Consider approval of CliftonLarsonAllen LLP Statements of Work for 2025 (enclosure).
- B. Discuss and consider approval of Property and Liability Coverage renewal for 2025. Discuss changes needed to property schedule (if any) (enclosure).
- C. Discuss and consider approval of worker's compensation coverage for 2025 (enclosure).
- D. Authorize renewal of membership in the Special District Association for 2025.
- E. Designate website compliance coordinator.
- F. Acknowledge Beebe Draw Farms Authority as the entity responsible for ADA Compliance matters.

**VII. OTHER BUSINESS**

**VIII. ADJOURNMENT**