

# BEEBE DRAW FARMS METROPOLITAN DISTRICT NO. 1

8390 E. Crescent Pkwy., Ste. 300  
Greenwood Village, CO 80111  
Phone: 303-779-5710

A copy of the agenda/meeting packet is available at the Beebe Draw Farms website at  
[www.beebedrawfarmsauthority.colorado.gov](http://www.beebedrawfarmsauthority.colorado.gov)

## NOTICE OF SPECIAL MEETING AND AGENDA

**DATE:** November 13, 2024

**TIME:** 6:00 p.m.

**LOCATION:** 16494 Beebe Draw Farms Parkway, Platteville, CO 80651  
And via Microsoft Teams

**ACCESS:** To attend via Microsoft Teams Videoconference, use the below link:  
[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_ZjE4MGQ5YzgtMDVhNi00YzVjLTkzYTctMmEwZWU5MGExOTJk%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%225b9f6fa2-e9dd-42cc-bfd8-f7dd2ed196a6%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZjE4MGQ5YzgtMDVhNi00YzVjLTkzYTctMmEwZWU5MGExOTJk%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%225b9f6fa2-e9dd-42cc-bfd8-f7dd2ed196a6%22%7d)

To attend via telephone, dial 720-547-5281 and enter Conference ID: 991 383 013#

<b><u>Board of Directors</u></b>	<b><u>Office</u></b>	<b><u>Term Expires</u></b>
William Caldwell	President	May, 2027
Brenda Lewis	Vice-President	May, 2025
Catrena Rosentreader	Secretary	May, 2025
Cindy Billinger	Treasurer	May, 2027
Vacant		May, 2025

### **I. ADMINISTRATIVE MATTERS**

- A. Present disclosures of potential conflicts of interest.
- B. Call to order and approval of agenda.
- C. Confirm quorum, location of meeting and posting of meeting notices.
- D. Discuss vacancy on the Board.
- E. Consider adoption of Resolution Regarding 2025 Annual Administrative Matters (enclosure).

### **II. LEGAL MATTERS**

- A. Executive Session pursuant to C.R.S. 24-6-402(4)(b) to receive legal advice regarding potential claims related to land transfer to REI, and pursuant to C.R.S. 24-6-402(4)(e) to develop negotiating positions and instruct the land transfer negotiating committee regarding settlement discussions with REI.

- B. Update from Negotiations Committee regarding land conveyance matter.
- C. Review and consider adoption of Resolution Calling a Regular Election for Directors on May 6, 2025, appointing the Designated Election Official (“DEO”), notice and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election (enclosure). Self- Nomination and Acceptance Forms are due by February 28, 2025. Discuss need for ballot issues and/or questions.
- D. Review and consider the adoption of Resolution Regarding Colorado Open Records Act Requests (enclosure).

### **III. PUBLIC COMMENT**

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

### **IV. CONSENT AGENDA**

These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.

- A. Review and consider approval of minutes from June 12, 2024 special Board meeting, July 18, 2024 special Board meeting and August 26, 2024 special Board meeting (enclosure).
- B. Ratify approval of payment of claims (enclosure).
- C. Acknowledge 2024 General Legislation Memo (enclosure).

### **V. FINANCIAL MATTERS**

- A. Conduct Public Hearing to consider amendment of the 2024 Budget. If necessary, consider adoption of Resolution to Amend the 2024 Budget, (enclosure).
- B. Conduct Public Hearing to proposed 2025 Budget and consider adoption of Resolution to Adopt 2025 Budget, Appropriate Sums of Money and Set Mill Levies (enclosure).
- C. Consider appointment of District Accountant to prepare and sign the DLG-70 Certification of Tax Levies Form for certification to the Board of County Commissioners and other interested parties.
- D. Discuss statutory requirements for an audit. Consider appointment of District Accountant to prepare Application for Exemption from Audit for 2024.

### **VI. MANAGER MATTERS**

- A. Consider approval of CliftonLarsonAllen LLP Statements of Work for 2025 (enclosure).
- B. Discuss and consider approval of Property and Liability Coverage renewal for 2025 (enclosure).
- C. Discuss and consider approval of worker's compensation coverage for 2025 (enclosure).
- D. Designate website compliance coordinator.
- E. Designate Beebe Draw Farms Authority as the responsible party for ADA website compliance.

**VII. OTHER BUSINESS**

**VIII. ADJOURNMENT**