

**MINUTES OF A SPECIAL MEETING OF
THE BOARD OF DIRECTORS OF THE
BEEBE DRAW FARMS AUTHORITY
HELD
MARCH 20, 2024**

A special meeting of the Board of Directors (referred to hereafter as the “Board”) of the Beebe Draw Farms Authority (referred to hereafter as the “Authority”) was convened on Wednesday, March 20, 2024, at 3:00 p.m. This meeting was a hybrid meeting held via Microsoft Teams. The meeting was open to the public.

ATTENDANCE

Directors In Attendance Were:

Sharon Dillon, President
Paul “Joe” Knopinski, Vice President
Diane Mead, Treasurer
William Caldwell, Secretary

Also In Attendance Were:

Lisa Johnson and Shauna D’Amato; CliftonLarsonAllen LLP
Alan Pogue, Esq.; Icenogle Seaver Pogue, P.C.
Brenda Lewis, Cindy Billinger, Scott Edgar, Chantini Miller, Crystal Clark, Melanie Briggs, and other members of the public.

ADMINISTRATIVE
MATTERS

Call to Order and Agenda: The meeting was called to order at 3:00 p.m. Following discussion, upon a motion duly made by Director Knopinski, seconded by Director Mead and, upon vote, unanimously carried, the Board approved the agenda, as presented.

Confirm Quorum, Location of Meeting and Posting of Meeting Notice: The presence of a quorum was confirmed. It was further noted that notice of the time, date and location was duly posted and that no objections to the location or any requests that the meeting place be changed by taxpaying electors within the Authority’s boundaries have been received.

Disclosures of Potential Conflicts of Interest: The Board discussed the requirements of Colorado law to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board and to the Secretary of State. The members of the Board were requested to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with statute.

FIRST DISCUSSION: None.

SECOND DISCUSSION:

Amended Resolution Regarding Regular Meeting Dates for 2024:

Following review and discussion, upon a motion duly made by Director Knopinski, seconded by President Dillon and, upon vote, unanimously carried, the Board adopted the Amended Resolution Regarding Regular Meeting Dates for 2024.

PUBLIC COMMENT

None.

FINANCIAL MATTERS

FIRST DISCUSSION: None.

SECOND DISCUSSION:

Payment of claims in the amount of \$142,462.62: Following review, upon a motion duly made by President Dillon, seconded by Director Mead and, upon vote, unanimously carried, the Board accepted the payment of claims in the amount of \$142,462.62.

December 31, 2023 Unaudited Financial Statements and Schedule of Cash Position through March 2024:

Following review, upon a motion duly made by President Dillon, seconded by Director Mead and, upon vote, unanimously carried, the Board accepted the December 31, 2023 unaudited financial statements and schedule of cash position through March 2024.

Resolution to Amend the 2023 Budget (Public Hearing as Held on March 13, 2024):

Following review, upon a motion duly made by President Dillon, seconded by Director Mead and, upon vote, unanimously carried, the Board adopted the Resolution to Amend the 2023 budget. The Public Hearing regarding the Resolution to Amend the 2023 budget was held on March 13, 2024.

OPERATIONS AND MAINTENANCE

FIRST DISCUSSION:

Proposals for Survey of Land Owned by Authority In and Around Lake Christina etc.:

Director Caldwell presented the proposals to the Board, noting he believes the land needs to be surveyed to determine where the Authority property ends and where the private property begins to determine maintenance responsibilities. Discussion ensued to include options such as a license agreement or easement from the property owner. The Board directed Director Caldwell to solicit proposals for the survey work.

Crystal Clark noted she located information that a survey of this property may have been done in 2022. She requested the Board to investigate further to see if this survey work has already been performed.

Director Caldwell responded that the survey staking work he is requesting was performed in 2022 but the stakes are no longer on the property.

SECOND DISCUSSION: None.

CAPITAL AMENITIES

FIRST DISCUSSION: None.

SECOND DISCUSSION: None.

INFRASTRUCTURE MATTERS

FIRST DISCUSSION: None.

SECOND DISCUSSION: None.

LEGAL MATTERS

FIRST DISCUSSION:

Request from Beebe Draw Farms Metropolitan District No. 1 Committee to Engage an Appraiser to Appraise Land (422 acres) Related to Land Conveyance Matter or Authorize D1 to Engage an Appraiser and Discuss Funding for Same: The Board discussed the request and related funding. President Dillon and Director Caldwell commented that the Discretionary Fund may be used but that will need to be determined at a later date. The Board directed President Dillon and Director Caldwell to communicate to the Beebe Draw Farms Metropolitan District No. 1’s Committee to solicit proposals to present to the Board at the April meeting.

SECOND DISCUSSION:

Policy to Allow for Payment of Monthly Claims by One Member of the Board Appointed by District 1 and One Member of the Board Appointed by District 2: The Board discussed the policy. The Board delegated one member of District No. 1 and one member of District No. 2 to review and approve the monthly invoices and authorize payment to be made after the invoices have been reviewed by the Board under a First Discussion. The claims listing will appear on a consent agenda with an acknowledgement that the claims included in the listing were paid.

Following discussion, upon a motion duly made by Director Knopinski, seconded by President Dillon and, upon vote, unanimously carried, the Board approved the policy to allow for payment of monthly claims by one member of the Board appointed by District No. 1 and one member of the Board appointed by District No. 2 after completion of a First Discussion at a Board meeting.


OTHER BUSINESS

Director Knopinski resigned from his position on the Authority Board, effective immediately. Director Knopinski expressed his heartfelt appreciation to the community to allow him to serve on the Board and represent the community for the past several years.

ADJOURNMENT

There being no further business to come before the Board at this time, upon a motion duly made by Director Mead, seconded by President Dillon and, upon vote, unanimously carried, the Board adjourned the meeting at 3:59 p.m.

Respectfully submitted,

By  **william caldwell**
7984B344D8C244F
Secretary for the Meeting

Certificate Of Completion

Envelope Id: 00C5959AFF774CCE92F73C87F7AECF9A	Status: Completed
Subject: Complete with DocuSign: BBDFa - Minutes 03-20-2024 (BBDFa) - Special (final).pdf, Minutes 03/13/2024	
Client Name: BBDFa	
Client Number: A176953	
Source Envelope:	
Document Pages: 9	Signatures: 2
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Envelope Originator:
Enveloped Stamping: Enabled	Natalie Herschberg
Time Zone: (UTC-06:00) Central Time (US & Canada)	220 S 6th St Ste 300
	Minneapolis, MN 55402-1418
	Natalie.Herschberg@claconnect.com
	IP Address: 73.153.120.72


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Status: Original	Holder: Natalie Herschberg	Location: DocuSign
4/25/2024 3:20:06 PM	Natalie.Herschberg@claconnect.com	

Signer Events

william caldwell
 bcaldwell.beebedraw@gmail.com
 Secretary
 Security Level: Email, Account Authentication (None)

Signature

DocuSigned by:

 william caldwell
7984B344D8C244F...
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 Resent: 4/26/2024 1:00:11 PM
 Resent: 4/30/2024 10:26:06 AM
 Viewed: 5/2/2024 2:23:28 PM
 Signed: 5/2/2024 2:29:54 PM

Electronic Record and Signature Disclosure:
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In Person Signer Events	Signature	Timestamp
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Editor Delivery Events	Status	Timestamp
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Electronic Record and Signature Disclosure:
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Stacie Pacheco
 spacheco@isp-law.com
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Updated	Security Checked	4/26/2024 1:00:10 PM
Envelope Updated	Security Checked	4/26/2024 1:00:10 PM
Envelope Updated	Security Checked	4/30/2024 10:26:05 AM
Envelope Updated	Security Checked	4/30/2024 10:26:05 AM
Certified Delivered	Security Checked	5/2/2024 2:23:28 PM
Signing Complete	Security Checked	5/2/2024 2:29:54 PM
Completed	Security Checked	5/2/2024 2:29:54 PM

Payment Events	Status	Timestamps
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